

Occupational Health and Safety Policy

1. Preamble

1.1. Aim and purpose of the Policy

For the ABATEC Group, the safety and health of all employees is a corporate objective of equal importance to the quality of our products and economic success.

The avoidance of occupational accidents and the protection and strengthening of health are an integral part of the company and are always incorporated into social and ecological considerations.

We understand occupational health and safety to cover measures and methods to protect our employees from work-related safety and health hazards. For this reason, we ensure that all legally required occupational health and safety measures and regulations are implemented.

Every manager is aware of these safety regulations and is responsible for instructing and supporting his or her employees in the fulfilment of this responsibility. This can also be done by engaging third parties. All managers and employees are equally responsible for compliance with the applicable legal provisions as minimum standards, measures, and methods. The implementation in the daily work routine is carried out through mandatory safety training.

The Health & Safety Team is responsible for the targeted further development of occupational safety and employee health standards together with the HR Team. Under the team's leadership, the safety specialists continue to be responsible for occupational safety and health protection. They are supported by occupational health and occupational psychology specialists.

The following occupational health and safety policy provides a detailed overview of the principles most important to us for protecting the health of our employees as well as the necessary measures. If more specific or stricter rules apply in individual subsidiaries of the ABATEC Group, these take precedence over this policy or complement it, respectively.

2. Policy

2.1. Prevention of occupational accidents and hazard minimization

We pursue a strategic approach to hazard minimization according to the "**STOP principle**".

- **Substitution**: Hazardous working materials are replaced by less hazardous ones.

- **Technical protective measures:** Equipment is protected by protective grids, protective housings, and light curtains. Extraction systems are installed at grinding and welding stations as well as at facilities with hazardous working materials. Ergonomic auxiliary devices support the lifting and holding of tools and workpieces.
- **Organizational measures:** The footpaths and traffic routes as well as danger zones on the entire company premises and in the buildings of the company are carefully designed and visibly marked. Access restrictions are assigned according to uniform standards in line with requirements.
- **Personal protective equipment for accident-critical workplaces:** Safety equipment is continuously improved and adapted, such as safety shoes to prevent foot injuries, safety glasses, monitor glasses, hearing protection. Operating instructions and briefings are expanded as necessary.

Each employee receives, in accordance with the Occupational Safety and Health Act (ASchG), fire safety training and a safety briefing tailored to their specific workplace. To prevent accidents and injuries caused by tools and materials, material improvement specifications are continuously passed on to suppliers and implemented (e.g. avoidance of sharp burrs on components to prevent cuts).

Great attention is paid to compliance with the required and provided safety measures and that each employee follows the instructions given. In particular, everyone is obliged to wear the specified personal protective equipment provided free of charge.

2.2. Hazardous substance and chemical management

In general, we try to minimize or even completely avoid the use of hazardous working and auxiliary materials in our production processes as far as possible. For this reason, materials that pose no or only minimal hazards are already tested and used in the development process. The IMDS database (International Material Data System) serves as a central tool for fulfilling our obligations according to the REACH regulation and for complying with restrictions on the use of chemicals in the global environment. Therefore, we require our suppliers for automotive applications to register as well as record on demand the chemical composition of purchased parts in this central database.

2.3. Due diligence process

We take preventive measures to promote workplace safety and employee health. These include: Training on occupational safety and health, fire safety instruction, machine safety, hazardous materials training, general occupational health services (acute first aid, vaccination counselling and

vaccinations, maternity protection, vision tests as well as audiometry). In addition, our internal safety specialists, in collaboration with external experts, conduct regular evaluations of work areas to identify hazards in the workplace, assess the risks and draw up plans for action.

In addition, the company also responds directly to occupational accidents. For the purpose of implementing improvement measures, accidents are statistically recorded in the course of internal accident management and categorized and analysed in detail according to relevant criteria (type, cause, number, location/area and severity or days lost).

The integration of impaired employees, as well as measures to ensure suitable workplaces, conflict management in the work environment and resolution of psychological stress by an occupational psychologist are an essential part of the everyday working life in the ABATEC Group.

In order to achieve continuous improvement in the area of health and safety, an ongoing evaluation of measures and methods takes place.

2.4. Workplace conditions and environment

In addition to direct protective measures to avoid safety and health hazards, we also ensure a safe and health-preserving working environment. This includes the following areas of action in particular:

Use of operating resources

To prevent occupational accidents, all company facilities and equipment may only be used for official business and for the appropriate purposes, unless private use is expressly permitted.

The operating equipment used at the workplace complies with the relevant regulations. To ensure this, we keep all necessary permits and licenses up to date at all times and carry out regular inspections and tests by internal and external safety experts.

Workplace ergonomics

As a further measure to prevent accidents at work and, in particular, illnesses such as musculoskeletal disorders, we work with ergonomists to set up all workplaces in accordance with statutory and generally recognized safety and occupational health medicine regulations so that work can be carried out without accidents and with little strain.

Health Promotion

The ABATEC Group attaches great importance to health promotion. Especially in the area of mental health there is close cooperation between employees, occupational psychologists and the HR department.

Employees have the opportunity to receive hearing and vision tests, as well as the offer of part-time reintegration after long periods of sick leave. VDU glasses, specially made safety shoes and custom-made insoles, as well as ergonomically shaped work equipment are provided as needed to further promote health.

In order to promote sporting activities among employees, participation in sporting events such as the business run is made possible and encouraged. In addition, fresh fruit is available for free consumption.

Working environment and case management during pandemics

Regarding workplace conditions and the working environment, situational measures are taken to protect employees from potential hazards such as SARS-CoV-2. Among other things, these measures may include the large-scale installation of disinfectant dispensers, distribution of personal protective equipment such as FFP2 masks, installation of protective walls, implementation of mask obligations or ensuring safety distances. The preventive measures are carefully selected and regularly adapted to the respective situation and infection situation to offer the greatest possible protection and the greatest possible freedom for employees.

To prevent the spread of any pandemics, to provide the best possible protection to employees and to maintain undisturbed company operations despite the changed pandemic conditions, in addition to the measures in the direct working environment of the employees ongoing measures regarding the case management are taken. These can include internal company contact tracing, a dedicated test station and/or hotline operation via e-mail and telephone with individual advice and assistance.

3. Accident and incident management

If, despite all measures, occupational accidents or other incidents occur, names and telephone numbers of employees who are active in the voluntary rescue service and first aiders are posted at the first aid stations. These are regularly trained in refresher courses.

Accidents and incidents are to be reported immediately, but no later than the following working day, to the direct superior and are to be documented as internal accident and incident. This applies in particular to accidents at work that result in an employee or third party being unable to work. The accident report must contain the circumstances of the accident, the consequences of the accident, the cause of the accident and the measures planned to prevent similar accidents in the future. Every reported accident and every incident shall be evaluated and investigated by the safety specialist in cooperation with the occupational health service and the persons responsible for the workplace. Any measures for accident prevention should be designed and implemented as quickly as possible.

4. Consultation and communication

The safety officers, the occupational physicians, and the occupational psychologist are the primary employee representatives. In addition, employees can also consult the safety expert or the Works Council to obtain information. Important information is regularly communicated on the intranet, via managers and via the information boards in the respective areas. To promptly communicate health or safety-related topics to the workforce in production areas, screens are installed directly at the entrances. Another important tool for passing on information is the health and safety committee¹, in which the safety officers and Works Council representatives receive an update every year. The committee also provides a forum for discussion on occupational safety and health protection.

¹ Healthy Work - Occupational Health and Safety Committee (ASA): https://www.ge-sundearbeit.at/cms/V02/V02_1.8.a/1342537038055/arbeitnehmerinnenschutz/zustaendige-personen/arbeits-schutzausschuss-asa